

BLANCO COUNTY REQUEST FOR A LINE-ITEM TRANSFER

DATE: 15-May-17

TO: HONORABLE COMMISSIONERS COURT OF BLANCO COUNTY, TEXAS

FROM: Brett Bray

DEPARTMENT Blanco County Judge's Office

I SUBMIT TO YOU FOR YOUR CONSIDERATION, THE FOLLOWING LINE ITEM TRANSFERS:

FUND	LINE ITEM DESCRIPTION	LINE ITEM #	AMOUNT
FROM: <u>Non-Departmental</u>	<u>Legal Fees</u>	<u>10-500-558</u>	<u>\$ 5,000.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
TO: <u>Non-Departmental</u>	<u>Professional Services</u>	<u>10-500-541</u>	<u>\$ 5,000.00</u>
	<u> </u>	<u> </u>	<u> </u>
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Reason for request:

Note: This change is the budget for county purposes is in accordance with 111.011 Changes in Budget for County Purposes" of the Local Government Code.

Department Head Signature

Attest: County Clerk
(if Commissioners' Court Action)

Co Judge/Commissioners' Court Approval
(as needed)

Blanco County Commissioners' Court

23-May-17

Invoice File Listing By Fund

Fund	Description	Disbursement
010	General Fund	87,573.13
015	Road & Bridge Fund	5,230.91
019	Child Safety Fund	5,500.00
Total		98,304.04

The attached list of Claims Payable have been examined & approved for payment by the County Auditor as provided by the Texas LGC 113.064 & 113.065

Attest County Auditor:

Cindy J Kent

Date

05/18/17

The attached list of Claims Payable have been examined & approved for payment by the Commissioners' Court as provided by the Texas LGC 115.021 & 115.022

County Judge

Date

Commissioner Pct 1

Commissioner Pct 3

Commissioner Pct 2

Commissioner Pct 4

NAME-OF-VENDOR DEPARTMENT	INVOICE-NO	DESCRIPTION-OF-INVOICE	AMOUNT
33RD & 424TH JUDICIAL DISTRICTS CSC			
JUDICIAL EXPENSES	61696	INV #APRIL 2017	481.85
JUDICIAL EXPENSES	61697	INV #DEC 2016	480.56
VENDOR TOTAL			962.41
ALAN GARRETT			
DISTRICT JUDGE	61745	JUVENILE BOARD COMP	100.00
VENDOR TOTAL			100.00
AQUA TREATMENT SERVICES			
COURTHOUSE EXPENSES	61693	INV #5292 FAIR GROUNDS	110.00
VENDOR TOTAL			110.00
AUTO CHLOR SERVICES, LLC			
COUNTY SHERIFF	61694	INV #5494715 JAIL	263.95
COUNTY SHERIFF	61695	INV #5453499 JAIL	190.25
VENDOR TOTAL			454.20
AXON ENTERPRISE, INC			
GENERAL FUND GRANTS	61750	INV#S11480988 LEC	331.44
VENDOR TOTAL			331.44
BAYLOR SCOTT WHITE			
COUNTY SHERIFF	61698	ID #70084378 JAIL	59.95
COUNTY SHERIFF	61699	ID #H7300017189103 JAIL	16,128.71
VENDOR TOTAL			16,188.66
BLANCO CO CHILD PROTECTION BD			
JUDICIAL EXPENSES	61700	JURY DONATIONS	80.00
VENDOR TOTAL			80.00
BLANCO HYDRO GAS CO.			
RECYCLING COORDINATOR	61752	ACCT#2411 RECYCLING	19.00
VENDOR TOTAL			19.00
BURNET COUNTY TREASURER			
DISTRICT JUDGE	61703	APRIL 2017 DISTRICT JUDGES	4,480.21
DISTRICT ATTORNEY	61704	APRIL 2017 DISTRICT ATTORNEY	13,420.32
JUDICIAL EXPENSES	61705	APRIL 2017 CHILD ABUSE UNIT	587.26
GENERAL FUND REVENUES	61706	DRUG COURT PROGRAM APR	133.13
VENDOR TOTAL			18,620.92
CHRIS WIEMERS			
COUNTY EXTENSION AGENCY	61754	REIMBURSEMENT	378.31
VENDOR TOTAL			378.31
CINDY LENT			
COUNTY AUDITOR	61755	REIMBURSEMENT	313.07
VENDOR TOTAL			313.07
CLERK SUPREME COURT			
COUNTY ATTORNEY	61756	STATE BAR DUES - D. EARLEY	235.00
VENDOR TOTAL			235.00
CROFTS - CROW FUNERAL HOME			
JUDICIAL EXPENSES	61708	SCATES-STRAIN	350.00
VENDOR TOTAL			350.00
DIALTONESERVICEES L.P.			

NAME-OF-VENDOR DEPARTMENT	INVOICE-NO	DESCRIPTION-OF-INVOICE	AMOUNT
EMERGENCY MANAGEMENT	61709	ACCT #10000001489 SHERIFF	11.58
EMERGENCY MANAGEMENT	61710	ACCT #10000001485 PCT 2	5.80
EMERGENCY MANAGEMENT	61711	ACCT #10000001443 CONSTABLE 1	5.80
EMERGENCY MANAGEMENT	61712	ACCT #10000001488 CO JUDGE	5.80
EMERGENCY MANAGEMENT	61713	ACCT #10000001487 EMC	5.80
EMERGENCY MANAGEMENT	61714	ACCT #10000001486	5.80
EMERGENCY MANAGEMENT	61748	ACCT #10000001489 SHERIFF	11.59
VENDOR TOTAL			52.17
EVAN C. STUBBS DISTRICT JUDGE	61746	JUVENILE BOARD COMP., 424TH	100.00
VENDOR TOTAL			100.00
FAIRWAY SUPPLY COURTHOUSE EXPENSES	61759	INV#104688 CH	765.00
VENDOR TOTAL			765.00
FRONTERA HEALTHCARE NETWORK COURTHOUSE EXPENSES	61749	830-868-7208 INDIGENT	4.27
VENDOR TOTAL			4.27
FRONTIER COMMUNICATIONS JUDICIAL EXPENSES	61715	ACCT #830-868-7986 JUDICIAL	184.62
COURTHOUSE EXPENSES	61716	ACCT #830-868-2228 ELEV FAX	303.98
COURTHOUSE EXPENSES	61717	ACCT #830-868-4266 COURTHOUSE	1,216.14
VENDOR TOTAL			1,704.74
GRAVES HUMPHRIES, STAHL, LIMITED COURTHOUSE EXPENSES	61719	REPORT #COL005 JP 4	147.24
VENDOR TOTAL			147.24
GRETCHEN L. SANDERS COUNTY EXTENSION AGENCY	61760	REIMBURSEMENT	120.91
VENDOR TOTAL			120.91
GVTC COURTHOUSE EXPENSES	61722	830-833-1077 PCT 1 & 4 INTERNET	74.96
JUSTICE OF THE PEACE #4	61723	830-833-4212 JP 4	170.06
VENDOR TOTAL			245.02
H & H LAND SERVICE COURTHOUSE EXPENSES	61747	MAY 2017	1,146.00
VENDOR TOTAL			1,146.00
HILL COUNTRY CHILD ADVOCACY CT JUDICIAL EXPENSES	61701	JURY DONATIONS	40.00
VENDOR TOTAL			40.00
HILL COUNTRY PRIMARY CARE PHYSICIAN INDIGENT HEALTH CARE	61724	PATIENT #203656	33.27
VENDOR TOTAL			33.27
HILL COUNTRY REFRIGERATION COURTHOUSE EXPENSES	61761	INV#57442 LEC	773.25
VENDOR TOTAL			773.25
ICS JAIL SUPPLIES INC.			

NAME-OF-VENDOR DEPARTMENT	INVOICE-NO	DESCRIPTION-OF-INVOICE	AMOUNT
COUNTY SHERIFF	61762	INV#W0711700 LEC	229.28
COUNTY SHERIFF	61763	INV#W0714500 LEC	90.75
COUNTY SHERIFF	61764	INV#W07117001 LEC	51.15
VENDOR TOTAL			371.18
JUVENILE PROBATION DEPT JUVENILE PROBATION	61725	MAY 2017	4,272.15
VENDOR TOTAL			4,272.15
KAREN NEWMAN JUSTICE OF THE PEACE PCT #1	61765	REIMBURSEMENT	183.99
VENDOR TOTAL			183.99
KELLY GROSSMAN JUDICIAL EXPENSES	61726	COUNTY COURT 4-20-17	447.41
VENDOR TOTAL			447.41
LAURA WALLA COUNTY CLERK	61767	REIMBURSEMENT	62.10
VENDOR TOTAL			62.10
MILLER UNIFORMS & EMBLEMS, INC. COUNTY SHERIFF	61769	INV#73498 LEC	395.45
VENDOR TOTAL			395.45
NATALIE WALLACE BENNETT JUDICIAL EXPENSES	61727	CV 08050	450.00
VENDOR TOTAL			450.00
NEFFENDORF, KNOPP HORRY & DOSS PC COURTHOUSE EXPENSES	61728	CLIENT ID #19562 2016 AUDIT	17,500.00
VENDOR TOTAL			17,500.00
NORTH BLANCO COUNTY EMS COUNTY SHERIFF	61729	WEIDEL JAIL	393.27
COUNTY SHERIFF	61730	ABBOTT JAIL	394.12
COUNTY SHERIFF	61731	EDWARDS JAIL	393.66
VENDOR TOTAL			1,181.05
NORTHEAST TEXAS DATA CORP. JUSTICE OF THE PEACE #4	61732	REPORT #CAS017 JP 4	56.00
VENDOR TOTAL			56.00
ODIORNE FEED/RANCH SUPPLY INC COURTHOUSE EXPENSES	61770	INV#116428	34.00
COURTHOUSE EXPENSES	61771	INV#116553	20.49
VENDOR TOTAL			54.49
PEDERNALES ELECTRIC COOP COURTHOUSE EXPENSES	61733	INV #955	2,197.76
COUNTY SHERIFF	61734	INV #955 JAIL	2,715.72
VENDOR TOTAL			4,913.48
PERFORMANCE FOOD SERVICE COUNTY SHERIFF	61773	INV#8764663 LEC	2,680.22
VENDOR TOTAL			2,680.22

PITNEY BOWES

NAME-OF-VENDOR DEPARTMENT	INVOICE-NO	DESCRIPTION-OF-INVOICE	AMOUNT
COURTHOUSE EXPENSES VENDOR TOTAL	61735	ACCT #0017154239	762.00 762.00
QUILL CORPORATION COUNTY ATTORNEY VENDOR TOTAL	61776	INV#6537356 CO ATTY	137.92 137.92
REEH PLUMBING COURTHOUSE EXPENSES VENDOR TOTAL	61777	INV#81891 LEC	337.50 337.50
SCOTT & WHITE HOSPITAL COUNTY SHERIFF COUNTY SHERIFF VENDOR TOTAL	61736 61737	PATIENT #PH9165653670 JAIL PATIENT #PH9165653650 JAIL	27.27 33.27 60.54
SCOTT-MERRIMAN, INC DISTRICT CLERK VENDOR TOTAL	61778	INV#059003 DIST CLERK	1,315.00 1,315.00
SIMPLEXGRINNELL COURTHOUSE EXPENSES VENDOR TOTAL	61779	INV#83654769 LEC	1,303.48 1,303.48
SOUTHERN HEALTH PARTNERS COUNTY SHERIFF VENDOR TOTAL	61738	INV #BASE29492	4,080.00 4,080.00
STATE COMPTROLLER JUDICIAL EXPENSES VENDOR TOTAL	61702	JURY DONATIONS 1	40.00 40.00
STRICKLAND DRUGS INDIGENT HEALTH CARE VENDOR TOTAL	61739	ACCT #113	168.11 168.11
TERMINIX COURTHOUSE EXPENSES VENDOR TOTAL	61740	TREAT FOOD PANTRY	135.31 135.31
TEXAS WILDLIFE DAMAGE MGMT FUND COMMUNITY SERVICES VENDOR TOTAL	61743	APRIL 2017	1,900.00 1,900.00
THOMAS M FELPS JUDICIAL EXPENSES VENDOR TOTAL	61741	CC 05465/5466	900.00 900.00
TIME WARNER CABLE COUNTY SHERIFF VENDOR TOTAL	61742	ACCT #8260 16 106 0144399 LEC	570.00 570.00
VERIZON WIRELESS COUNTY AUDITOR VENDOR TOTAL	61744	INV # 9784463724 AUDITOR	20.87 20.87
FUND TOTAL			87,573.13

NAME-OF-VENDOR DEPARTMENT	INVOICE-NO	DESCRIPTION-OF-INVOICE	AMOUNT
BLANCO COUNTY TAX ASSESSOR-COLLECT			
R&B PCT #1	61751	LICENSE TAG #9049769 PCT 1	22.00
VENDOR TOTAL			22.00
CAPITOL AGGREGATES, LTD.			
R&B PCT #3	61753	INV#131646 PCT 3	1,246.50
VENDOR TOTAL			1,246.50
ERGON ASPHALT AND EMULSIONS, INC			
R&B PCT #1	61757	INV#9401629996 PCT 1	1,102.57
R&B PCT #3	61758	INV#9401624499 PCT 3	998.70
VENDOR TOTAL			2,101.27
FRONTIER COMMUNICATIONS			
R&B PCT #2	61718	ACCT #830-868-4471 PCT 2	101.25
VENDOR TOTAL			101.25
GVTC			
R&B PCT #4	61720	830-833-1077 PCT 4	45.45
R&B PCT #1	61721	830-833-1077 PCT 1	44.22
VENDOR TOTAL			89.67
KIRK FELPS			
R&B PCT #4	61766	INV#55477, 55620 PCT 4	164.36
VENDOR TOTAL			164.36
MCCRAW OIL COMPANY			
R&B PCT #4	61768	ACCT#12522747 PCT 4	743.35
VENDOR TOTAL			743.35
PATHMARK TRAFFIC PRODCT/TX INC			
R&B PCT #2	61772	INV#022660 PCT 2	158.66
VENDOR TOTAL			158.66
PETERSON TIRE			
R&B PCT #4	61774	INV#BL25775 PCT 4	7.00
R&B PCT #1	61775	INV#BL25732 PCT 1	40.00
VENDOR TOTAL			47.00
THIRD COAST DISTRIBUTING, LLC			
R&B PCT #3	61780	INV#939805 PCT 3	53.66
R&B PCT #3	61781	INV#940181 PCT 3	12.99
R&B PCT #3	61782	INV#940792 PCT 3	30.89
R&B PCT #3	61783	INV#941147 PCT 3	117.55
R&B PCT #3	61784	INV#938255 PCT 3	44.28
R&B PCT #3	61785	INV#938747 PCT 3	88.57
VENDOR TOTAL			347.94
WAUKESHA-PEARCE INDUSTRIES, INC.			
R&B PCT #2	61786	INV#204801 PCT 2	208.91
VENDOR TOTAL			208.91
FUND TOTAL			5,230.91

NAME-OF-VENDOR DEPARTMENT	INVOICE-NO	DESCRIPTION-OF-INVOICE	AMOUNT
CASA FOR THE HIGHLAND LAKES			
CHILD SAFETY FUND EXPENSES	61707	2017 ALLOCATION	5,500.00
VENDOR TOTAL			5,500.00
FUND TOTAL			5,500.00

NAME-OF-VENDOR	INVOICE-NO	DESCRIPTION-OF-INVOICE	AMOUNT
DEPARTMENT			
GRAND TOTAL			98,304.04

Blanco County Cash and Investment Report Apr-17

Checking Account Name	04/30/17	Fund	GL Acct Name
Multi-Fund	\$2,834,146.84	General Fund	General/Multi
*** Payroll Clearing	\$59,005.66	Clearing	Clearing
Interest & Sinking	\$897,541.45	Debt Service	Debt Service
*** School Land	\$92,994.40	School Land	School Land
Total Checking	\$3,883,688.35		

Investment Account Names

TexPool Multifund	\$3,220,133.70	Investments	
Total Investments	\$3,220,133.70	YTD Interest Earned on Investments	\$ 9,780.46

* ***

Total Cash on Hand @ 04/30/17 \$7,103,822.05

Blanco County Treasurer



TexPool Participant Services
 C/O Federated Investors Inc.
 1001 Texas Avenue, Suite 1400
 Houston, TX 77002



Participant Statement

BLANCO COUNTY
 MULTI FUND
 ATTN CAMILLE SWIFT
 PO BOX 471
 JOHNSON CITY TX 78636-0471

Statement Period **04/01/2017 - 04/30/2017**

Page 1 of 2

Customer Service **1-866-TEX-POOL**
 Location ID 000079254
 Investor ID 000020881

TexPool Update

Did you know that you can update your contact information with TexPool via TexConnect Online without having to complete an additional form? After entering your Location #, PIN and Password, click Maintenance on the blue menu bar to get started!

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$3,220,133.70	\$0.00	\$0.00	\$1,884.75	\$3,222,018.45	\$3,220,322.18
Total Dollar Value	\$3,220,133.70	\$0.00	\$0.00	\$1,884.75	\$3,222,018.45	

Portfolio Value

Pool Name	Pool/Account	Market Value (04/01/2017)	Share Price (04/30/2017)	Shares Owned (04/30/2017)	Market Value (04/30/2017)
Texas Local Government Investment Pool	449/7925400002	\$3,220,133.70	\$1.00	3,222,018.450	\$3,222,018.45
Total Dollar Value		\$3,220,133.70			\$3,222,018.45

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/7925400002	\$1,884.75	\$6,435.67
Total		\$1,884.75	\$6,435.67



**AGREEMENT FOR THE LEASE OF
COMMERCIAL REAL ESTATE**

The County of Blanco (Lessor) and Jasmin Arpin and Seth Stidham (Lessees) do hereby agree as follows:

1. **AGREEMENT TO LEASE:** The County of Blanco agrees to lease to Jasmin Arpin and Seth Stidham the property described as follows: That which is commonly referred to as the old Blanco County Jail, and more particularly described as Lot 1 of Block 8, James Fentress Survey #171 in the City of Johnson City, save and except +/- 1,968 square feet, East ½ of Lot 1, Block 8, James Fentress Survey #171, Johnson City, Texas, also known as 105 N. Avenue G, Johnson City, Texas.
2. **DEFINITIONS:** All property transferred by this agreement is herein collectively called the "property." When herein used, the singular includes the plural, and "day" means "working day." "Execution" means "signed by both parties." "Effective Date" means the "date of execution of this agreement." "Lessees" or "Lessee" both refer to Jasmin Arpin and Seth Stidham collectively and individually.
3. **TERM and RENT:** The term of the lease will begin on June 1, 2017 and will terminate on the 31st day of May 2037 unless extended by mutual agreement in writing. Lessee will pay to County the sum of one hundred dollars (\$100.00) per month for the first 24 months of the lease. The rent shall be paid for the remainder of the lease term in compliance with the following schedule:

<i>Description</i>	<i>Years 1-2</i>	<i>Years 3-5</i>	<i>Years 6-10</i>	<i>Years 11-15</i>	<i>Years 16-20</i>
Monthly Rent	\$100	\$500	\$525	\$550	\$600
Annual Rent	\$1,200	\$6,000	\$6,300	\$6,600	\$7,200
Total Rents in each period	\$2,400	\$18,000	\$31,500	\$33,000	\$36,000

The monthly lease fee will be due on the 1st of each month and if not paid by the 10th, a \$50.00 late charge will be due. Lessee is granted the right under this lease to renew at the end of the term for an additional ten (10) year period. Increases in rent rates will be negotiated at that time.

4. **PROPERTY CONDITION:** Lessee represents that they have personally inspected the property, or has commissioned, at their expense, and reviewed a professional inspection of the property, and accepts the property in its "as-is" condition. Lessor has no responsibility, during the term of this lease, to maintain or repair the structure, including but not limited to the roof, foundation, exterior walls, water or sewer pipes. During the lease term, Lessee will be responsible for maintaining the property in a clean and presentable manner and will be responsible for all property maintenance.

It is contemplated that Lessee will be making extensive alterations and remodeling improvements. Lessee shall provide documentation of any and every proposed alteration and improvement to Lessor, to the County Judge prior to taking action. Lessor has the right to review and approve/reject each proposed alteration but may not unreasonably withhold approval. All alterations, additions and improvements shall become part of the leased premises and shall revert back to Lessor at the end of this lease.

If the premises are destroyed by storm, fire, lightning, earthquake or other casualty, this lease shall terminate as of the date of such destruction.

5. **USE:** Lessee may use the premises for any lawful use. However, any and every use must first be approved by Lessor. Lessor may not unreasonably withhold approval and must use "conformity with the local

Lessee Initials _____

Lessor Initials _____

business environment” as one of its criteria. Lessor, or any of its agents, shall have the right to enter said premises during all reasonable hours to conduct an examination.

- 6 SIGNS: Lessee shall place no signs upon the outside walls or roof of the Premises except with the written consent of the Lessor. Any and all signs placed on the Premises by Lessee shall be maintained in compliance with governmental rules and regulations governing such signs and Lessee shall be responsible to Lessor for any damage caused by installation, use or maintenance of said signs, and all damage incident to such removal.
- 7 INSOLVENCY: If Lessee shall become insolvent or bankruptcy proceedings have begun against or by Lessee, before the end of the lease term, Lessor is hereby irrevocably authorized, at its option, to cancel the lease as a default.
- 8 TAXES: Lessee shall pay, prior to delinquency, all general real estate taxes and installments of special assessments coming due during the Lease term on the Leased Premises, and all personal property taxes with respect to Lessor's personal property, if any, on the Leased Premises. Lessee shall be responsible for paying all personal property taxes with respect to Lessee's personal property at the Leased Premises.
- 9 UTILITIES: Any and every utility cost is the obligation of Lessee. Water and sewer services are provided by Johnson City, Texas. Electricity service is provided by the Pedernales Electric Cooperative. Telephone, and internet services are provided by private entities. The present condition of all utility access to the property is accepted by Lessee.

Lessor is not aware of the existence of wetlands or flood plain on or affecting the property. Lessor knows of no hazardous substances or petroleum products having been placed, stored, or released from or on the property in violation of any law, nor of any underground storage tanks having been located on the property at any time.

- 10 INDEMNIFICATION: Lessee agrees to and does indemnify and save Lessor harmless against all claims for damages to persons or property, by reason of Lessee's use or occupancy of the premises, and all expenses of Lessor in defense of such claims including attorney's fees and court costs.

Lessee shall, at all times during the term of this lease, maintain in full force and effect comprehensive general liability insurance and property damage insurance. Lessee shall provide a Certificate of Insurance for each policy along with a copy of the policy prior to the commencement of the term of this lease. Lessee shall provide to Lessor a renewal certificate for each policy at the beginning of each insurance renewal period.

- 11 ATTORNEY'S FEES: The prevailing party in any legal proceeding brought under or with respect to the transaction described in this agreement is entitled to recover from the non-prevailing party all costs of such proceeding and reasonable attorney's fees.
- 12 REPRESENTATIONS: Lessor represents that there are no liens, assessments, or security interests against the property. Lessor makes no warranties of any kind including habitability or suitability.
- 13 AGREEMENT OF PARTIES: This agreement contains the entire agreement of the parties and cannot be changed except by mutual agreement in writing. This agreement binds the parties and their assigns, successors, heirs, administrators and legal representatives.
- 14 NOTICES: All notices from one party to the other must be in writing and are effective when mailed to, hand-delivered at, or transmitted by facsimile machine as follows:

<p>To Lessee:</p> <p>Address Address Phone fax</p>	<p>To Lessor:</p> <p>Blanco County Judge P.O. Box 471 Johnson City, Texas 78636-0471 Telephone 830-868-4266 Facsimile 830-868-9112</p>
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- 15 ASSIGNMENT: This agreement may not be assigned by Lessee without prior Lessor consent. Furthermore, Lessee may sublet some or all of the premises but must consult with and obtain prior Lessor consent before doing so. In the event an assignment is allowed, Lessee remains liable for the rent due throughout the term of this lease.
- 16 PRIOR AGREEMENTS: This agreement incorporates all prior agreements between the parties, contains the entire and final agreement of the parties, and cannot be changed except by subsequent mutual agreement in writing. Neither party has relied upon any statement or representation made by the other party or any intermediary. Neither party is bound by any term, condition, oral statement, warranty, or representation not herein contained. Each party acknowledges that he/she has read and understands this agreement, and that it will apply to and bind his/her heirs, executors, administrators, successors, and assigns.
- 17 LEGAL COMPLIANCE: Lessee shall promptly comply with all statutes, ordinances, rules, orders and requirements of federal, state and city governments and departments therein.
- 18 NON-WAIVER OF FUTURE BREACH: Lessor's failure to insist on strict performance following a breach of a term or condition of this lease shall not be a waiver of rights as to any future breach. No waiver of any default of Lessor or Lessee hereunder shall be implied from any omission to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Lessor or Lessee shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.
- 19 TRIPLE NET LEASE: Notwithstanding any other provision in this lease to the contrary, Lessee agrees to pay, in addition to any normal fees that are expected under the agreement (rent, utilities, etc.), all real estate taxes, building insurance, and maintenance (the three "nets") on the property.

20 GOVERNING LAW: This agreement is governed by Texas law.

21 RECORDING: This agreement will be recorded in the Blanco County, Texas official records.

22 TIME IS OF THE ESSENCE IN THE PERFORMANCE OF THIS AGREEMENT

EXECUTED the ____ day of _____, 20 ____

Lessee

County Judge (for Lessor)

printed name

printed name

Lessee

printed name

Lessee Initials _____

Lessor Initials _____

Connie Harrison

From: Chris Nagle <chris@hillcountryit.com>
Sent: Monday, May 08, 2017 4:05 PM
To: Brett Bray
Cc: Connie Harrison; Chris Liesmann
Subject: RE: Tyler Tech

Good afternoon,
Blow is an approx. cost of what I can do on the server side:

TylerTech Quoted:
1 Dell PE R320 - \$3700-4020 (depending on RAM)
1 Dell PE R430 - \$6300-7775 (depending on RAM an HDD size)

Total: \$10000-11795

HillCountryIT:
1 Dell PE R430 - \$4200(I cannot get an R320 at this time but the R430 is a much more robust machine. I will continue to request an R320 which would drop this price but at this time one is not available)
1 Dell PE R430 - \$4695 (This is w/ the 600Gb drives and 32Gb RAM)

(The only difference in the two I am quoting is the Hard drive configuration)

As for the remaining items on the quote:
Installation/configuration: \$2400 Needed and purchased via TylerTech (unless they let me do it) Flat Panel Monitor: - Not needed
UPS- Not needed
Backup Software: Not needed
SQL runtime: \$2599 Needed and purchased via TylerTech Label Printer: Not needed Dell PowerConnect Switch: Not needed

Total if all purchased from Tyler: \$22614

Total if partial purchase from HCIT and Tyler: \$13894 +/-

Chris Nagle
Phone - 830.220.8108
www.HillCountryIT.com

-----Original Message-----

From: Brett Bray [mailto:cojudge@co.blanco.tx.us]
Sent: Monday, May 08, 2017 12:22 PM
To: Chris Nagle <chris@hillcountryit.com>
Cc: Connie Harrison <CHarrison@co.blanco.tx.us>; Chris Liesmann <blcomm3@co.blanco.tx.us>
Subject: Tyler Tech

CN,

Where are we on deciding what we need to purchase from Tyler and what can be taken out because we already have it? I'm trying to figure out how to get to a bottom line number for the Commissioner's Court to consider.

Sent from my ASUS MeMO Pad



Proposal

Local Government Division

Presented to:

Judge Brett Bray

Blanco County
400 S US 281

Johnson City, TX 78636
(830) 868-7104
cojudge@co.blanco.tx.us

Proposal date:

May 9, 2017

Submitted by:

Mark Northcutt
(800) 646-2633
mark.northcutt@tylertech.com

Tyler Technologies
Local Government Division
5519 53rd Street
Lubbock, Texas 79414

Investment Summary

Judge Brett Bray
Blanco County
May 9, 2017



Investment Breakdown

Proposal Valid for 120 days

Software	Investment	Annual Fees
License Fees	105,425	25,981
	105,425	25,981
Hardware & Third Party Software		
Hardware & System Software	2,599	
	2,599	-
Professional Services		
	Investment	
Implementation Services	23,000	
Professional Services	4,000	
Hardware & System Software	2,400	
	29,400	
Project Total	137,424	25,981

Estimated Travel Expenses 9,269

Note: Travel Expenses are billed as incurred based on Federal IRS per diem standards.

Tyler will invoice Client for the License Fees listed above upon delivery of the software.

Maintenance Fees listed above will be invoiced upon ninety (90) days of delivery and annually thereafter on the anniversary of that date

All payment terms are net thirty (30) days

Software Licenses

Judge Brett Bray
Blanco County
May 9, 2017



Application Software	QTY	Hours	License Fee	Estimated Services	Annual Fee
Public Safety Suite			101,425	23,000	24,981
Computer Aided Dispatch/Comm Center					
CAD (1 dispatcher seat included)		11,000			
Dispatcher (additional seats)	1	2,200			
E-911 (1 seat included)		4,400			
E-911 Client (additional seats)	1	550			
NCIC Server Interface (1 seat included)		6,600			
NCIC Client Interface (additional seats)	1	825			
<i>Note: Does not include CJIS Addendum</i>					
Mobile Applications					
Mobile Applications Server w/ Messaging		7,700			
Mobile RMS Client	1	N/C			
Mobile CAD Client	10	16,500			
Mobile AVL Client	10	2,750			
iPad Mobile Client	4	7,700			
iPad Mobile Device Management Software (Min 5)	5				500
Mobile Network Services		8			
Mapping					
Mapping		3,500	Included		
Public Safety Records					
Base RMS System		17,600			
<i>UCR/NIBRS Reporting, Traffic/Parking Citations, Accidents w/ EZ Street Draw Interface, Field Interview, Racial Profiling Collection/Reporting, Media & Narratives, Calls for Service, Intelligence, Use of Force, Proximity Alerts, Reports - Stat/Summary Analysis</i>					
System Administration Training		16			
Case Management		6,600			
Personnel		2,200			
<i>(Training, Evaluation, Certification)</i>					
Property Room/Evidence Management					
Property Room		3,300			
Other Interfaces					
Firehouse CAD Monitor Interface		5,500	Included		
PageGate Paging Interface		2,500	Included		
System Software & Network Services			4,000		1,000
System Software					
Netmotion Mobility - Min 5 Users (Mobile CAD, NCIC)	10				
Professional Services				4,000	
Project Management				4,000	
Incode Application Subtotal		184	101,425	23,000	24,981
System Software Subtotal			4,000		1,000
Professional Services				4,000	
Application and System Software Total		184	105,425	27,000	25,981

Note: Public Safety On-Site Services are based on a 8 a.m. to 5 p.m. day.
Public Safety On-Site Services are based on the following criteria:

Number of CAD Training Sessions: 2
Number of RMS Training Sessions: 3

Hardware & System Software

Judge Brett Bray
Blanco County
May 9, 2017



Network Systems and Software	QTY	Price	Maintenance Source
SQL SERVER 2016 ISV RUNTIME LICENSING (has 2008/2012 downgrade rights) **Minimum 5**			
Microsoft SQL Server 2016 RUNTIME	1	499	
Microsoft SQL 2016 RUNTIME CAL	20	2,100	
<i>NOTE: By selecting RUNTIME licensing the customer is legally bound to ONLY use SQL Server RUNTIME for Tyler Technologies Applications.</i>			
Hardware & System Software Subtotal		2,599	0
Installation & Configuration - Onsite		2,400	
Hardware and System Software Total		4,999	0



Blanco County Veterans' Memorial Park



Agenda

- Purpose
- History
- Core Objectives and Values
- Site Selection
- Conceptual Design
- Estimated Cost and Funding Plan
- Timeline
- The Way Forward
- Conclusion

QUESTIONS AND COMMENTS - ?



Purpose

- Project = To honor Blanco County Veterans and their Families with a permanent and perpetual memorial
- Presentation = To inform and seek Blanco citizens' comments, suggestions and collaboration concerning the memorial





Project History

- Forms exploratory committee - American Legion Post 352
 - J.Garcia, Chaplain and Chairman
 - C. Struck
 - T. Rogers
 - B. Hugueglet
 - W. Gosnell
 - L. Struck
 - J. Twilley
 - D. Osterhout
- Develops core objectives, values, general guidelines
- Evaluates potential sites
- Designs conceptual plan - Jim Pounds, Casa Design
- Presents to City Council



Core Guidelines and Values

- Following Values and Core Guidelines guided site selection and memorial design:

❖ **REFLECTION**

❖ **REVERENCE**

❖ **RESPECT**

❖ **REMEMBRANCE**



Site Selection Criteria

- Design considerations
 - Peaceful site
 - Respectful
 - Low maintenance
 - Minimal energy use
 - Blend with existing environment/terrain/topography
- Use native materials and foliage



Site Selection



	Post 352	Yett Park	Old Courthouse	State park	Pecan Bottom	Ranking
Proximity to Local Businesses (businesses brings people to memorial and vice versa)						
Noise considerations (peaceful environment for reflection and deserved respect)						
Parking (Cost and availability)						
Utilities (proximity and availability)						
Visibility (Donations and community pride)						
Property Tax	X	X	X	X	X	X
Security (Well lit and visible to prevent vandalism)						
Avoidance of activity related congestion (Trade Days, Lavender Fest, Arts in Park, etc)						
Interference with other local events						
Maintenance (access to city or citizen maintenance for trees, grass, garbage pick up, etc.)						
Land Cost	X	X	X	X	X	X
Lot size						
Availability and access for American Legion, Veteran and Civic Ceremonies						





Conceptual Design



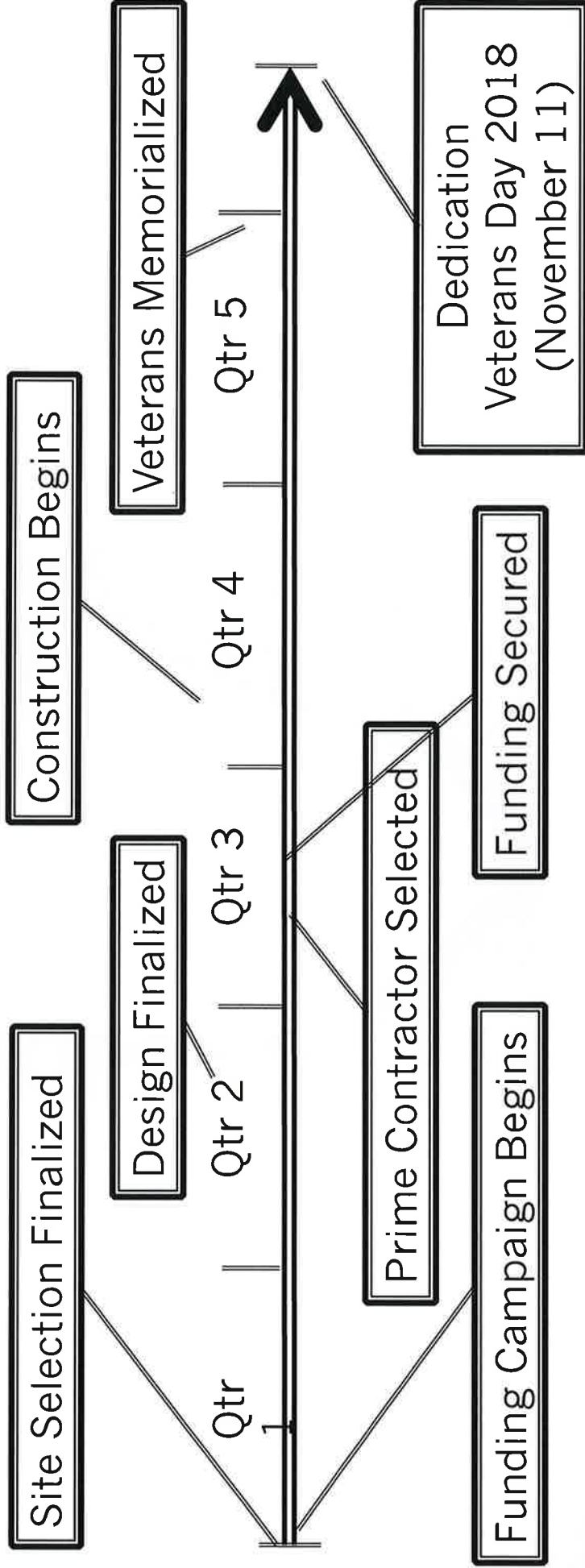
Cost Estimate and Funding



- Cost estimate = \$225,000 - \$250,000
- Funding Plan:
 - Grants (from military and civic-affiliated organizations)
 - Public and private donations
 - In-kind contributions
 - Labor, Equipment and Material



Timeline



The Way Forward



- Blanco City Council endorses Memorial Project and Memorial location
- Begin Funding Campaign
- Begin Construction
- Dedicate Memorial



Conclusion

- Core Values and Guides
 - ❖ REFLECTION
 - ❖ REVERENCE
 - ❖ RESPECT
 - ❖ REMEMBRANCE
- Objective Site Selection
- Reflective Design
- Committed Team



Questions and Comments - ?



KOFILE TECHNOLOGIES

April 27, 2017

Honorable Laura Walla
Blanco County Clerk
101 E. Cypress/P.O. Box 65
Johnson City, Texas 78636

RE: Archival Digitization of Deed Records and Probate Minutes

Dear Hon. Laura Walla,

This quote addresses the archival digitization (including archival image capture and processing and archival indexing) of 63 volumes of Blanco County Clerk's record books with a Good Faith Estimate of 53,194 pages.

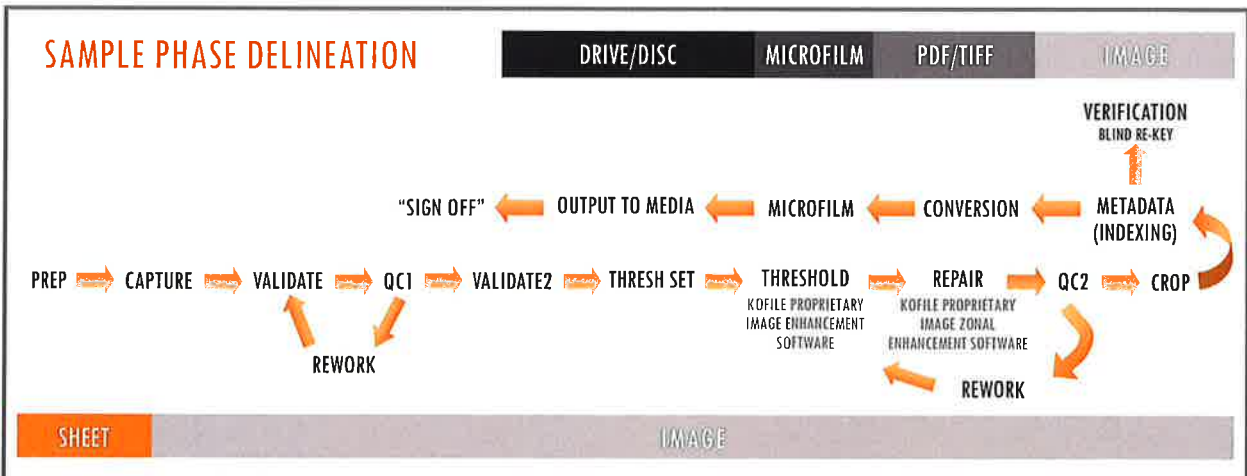
These volumes were assessed by Catherine 'Cathy' Drolet, Kofile representatives. The volumes contain typescript and CopyFlow data. This collection contains volumes dating to 1877. Due to the nature of these records, they maintain a PERMANENT retention schedule according to *Local Schedule CC*, Texas State Library & Archives Commission, Aug. 2011.

All services will be completed by Kofile Technologies, Inc. (Kofile). All pricing is good for 90 days from the date of this quote.

ARCHIVAL DIGITIZATION

Imaging a document and digitizing a collection creates an electronic representation of the original archival record. This process is not meant to replace the archival record, but to aid in its preservation. The image serves as a reference tool and is a back-up if the original is damaged or destroyed.

Kofile understands the need for access to public records and ease of rapid, digital retrieval. Services differ because materials are addressed according to condition and fold endurance without blind, automatic scanner feeds. Technicians are trained to handle fragile and historical documents. Kofile invests in the best hardware and software available.



6300 CEDAR SPRINGS ROAD, DALLAS, TEXAS 75235
P: 214/ 351.4800 F: 214/ 442.6669 WWW.KOFILE.US



The article implies that partial document destruction is normal. This is unacceptable and contrary to any preservation standard. Kofile has the experience and expertise to handle fragile documents and address the physical preservation of the source document.

Source: Higgins, Jessie. "Recorder's Office Preserving Oldest County Records by Digitizing Them: Some Century-Old Pages Crumble When Touched." Courier Press, August 21, 2013 <www.courierpress.com/news/local-news/digitizing-historical-records> and <www.courierpress.com/news/local-news/county-digitizes-century-old-records>.

Upon request, Kofile stores an electronic security back up of all images in case of loss, damage, or destruction by fire or natural disaster. All data is solely the property of the County, and Kofile does not sell or grant unauthorized access to these records or data.

IMAGING OVERVIEW

Images are captured at a minimum of 300 dpi at 256 bi-tonal or gray levels. This ensures the highest image quality for documents with poor contrast and difficult-to-read information. Images accumulate as Group IV bi-tonal images in a standard PDF or TIFF format. Images are optimized and scaled for system output.

Kofile makes use of gray-scale scanning techniques for documents to ensure the optimum resolution of each page. Effectiveness and minimum legibility of the scanning process are verified through rigorous and systematic quality control. Kofile always defaults to U.S. National Archives and Records Administration (NARA) technical guidelines for digitization.

IMAGE CAPTURE

Domain specific knowledge is a necessity for this project. A vendor that does not understand permanent asset collections may address the Blanco County files as disposable documents. Kofile understands these are not disposable records, and will maintain file order and identification.

Operators observe each page during capture. For faint or illegible pages, the operator marks the page, readjusts the scanner, and employs contrast tools. If unsuccessful, the operator indicates and inserts a review form for the quality assurance team to assess. The page is treated with a "Best Possible Image Indicator" or further enhancements.

IMAGE PROCESSING & ENHANCEMENT

IMAGE PERFECT is Kofile's proprietary software. It ensures the optimum image quality. When documents vary in size and density, this custom programming ensures image uniformity. It provides proprietary algorithms to achieve high image quality. The utilization of algorithms is critical for capturing different densities and quality levels in a collection.

This proprietary software is a digital SLR-based system. Kofile utilizes the Microsoft® SQL database as the underpinning for the production systems. The software also allows operators to build and edit image processing scripts interactively. The image processing scripts can be saved for batch processing. It also has progress tracking capabilities and can identify exceptions. Supervisors correct problems in a quick and efficient manner.

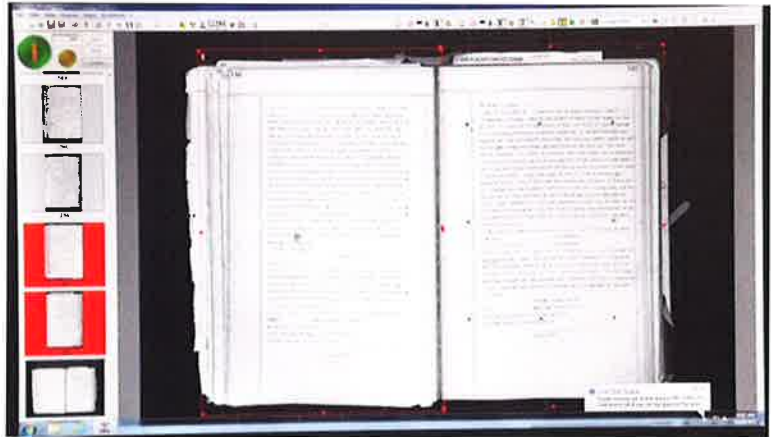
This software automatically detects and compensates for a scanner's variances or for variances from multiple scanners or those of different types. The Assured Image delivers consistent, high-quality output.

IMAGE PERFECT uses custom image clean up and enhancements such as deskew, despeckle, character repair, and zonal processing. Kofile maintains 100% document integrity and image control with exclusive Image Locking capabilities. The processing procedures will not allow for information from rescanned pages to cut and paste accidentally into the incorrect page.

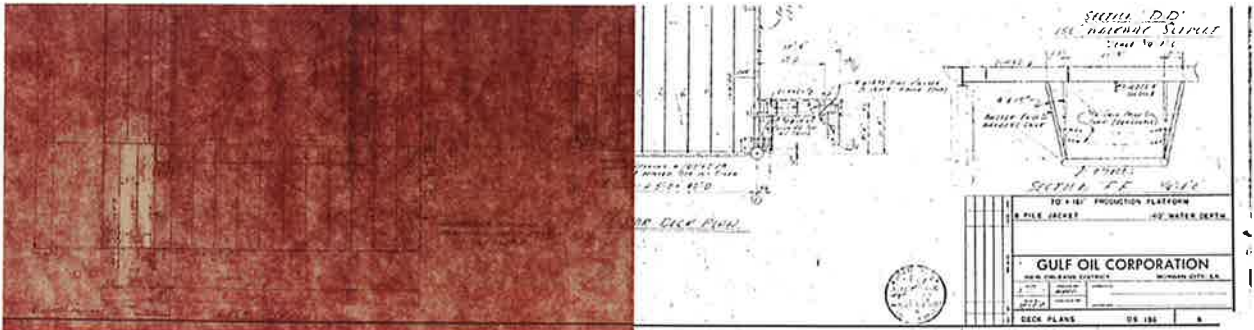
During the image repair process, *IMAGE PERFECT* allows repair of the currently displayed image without rescanning. This eliminates the need to rescan additional images that could compromise image integrity. Images are zonal enhanced to improve readability.

Quality Targets (see right) establish the baseline digital capture quality of the scanner during scanning. Therefore, Kofile can measure the digitization physics at the time of capture. The *Quality Target* serves as the foundation for our quality assurance analysis. *IMAGE PERFECT* measures each image at a minimum for the following attributes:

- Target DPI
- Target Tone scale and correction
- Color Management
- Brightness/Contrast Correction
- Gamma Adjustment
- White Balancing
- Page Orientation
- Exposure uniformity
- Color reproduction data



Quality Targets permit operators to view image quality at the time of the scan. Images, even those scanned on different devices, are "normalized" as if from the same scanner. Rather than using ad-hoc algorithms and tricks, this software measures image quality and propagates this data through the imaging chain. The Quality Targets serve as the foundation for our quality assurance analysis.



Examples of imaging before (L) and after (R) image cleanup and enhancements.

Kofile performs Photostat polarity reversal (so that all characters are black on a positive background). The document certification strip (file strip) is inverted to match the polarity of the final image.

Annotations are supported to allow the electronic addition of Name, Book Type, Volume, and Page on the image. Image quality metadata is captured as part of the image header along with a secured digital signature that certifies the fidelity and integrity of every image scanned.



QUALITY CONTROL (QC)

Quality control (QC) is a key element. Our QC process ensures that all images are certified. Each and every image is sight checked during QC. Kofile's quality assurance involves three major thresholds for 100% review inspection: during preparation, during scanning, and during a post scanning review. Then, the process involves a statistical, random, batch-based review of 8% of all work before delivery. Each page is checked to ensure there are no missing pages, double feeds, and to account for "A" pages (which may have been added to the original book).

INDEXING

Our proprietary indexing software and keying procedures provides proven 99.25% accuracy. Prior to beginning any indexing project, Kofile conducts a comprehensive assessment of the indexing specifications of the County Clerk's Office.

The assessment process includes documenting established methods of indexing specific instruments, clarifying terminology, and determining the standards used for entering names, dates, and other basic information required for indexing. This analysis produces essential information to ensure the metadata's accuracy and integrity.

Full consideration is given to all indexing situations, including:

- ▶ *cross-indexed documents*
- ▶ *differentiation between individual names & corporation names*
- ▶ *government departments & agencies*

- ▶ *alternate & alias names*
- ▶ *abbreviations, titles, & naming consistency (e.g., hyphens, nos., spaces, & suffixes)*

Taking additional time for a thorough examination of the County’s particular requirements allows for accurate and consistent indexes, guaranteeing quick searches for users.

DATA ENTRY PROCEDURES

Data integrity is essential. Kofile’s goal is to provide consistently keyed fields. This will improve document retrieval and build a dependable, searchable database for Blanco County’s staff and patrons.

Kofile performs key entry at least twice for every field. Following the initial field key entry, the record displays to a second technician. This individual also keys the field (termed a “blind re-key”). The software compares the entries. If they do not match, the record is sent to a supervisor.

This supervisor identifies the problem with the field entry and determines if it is a one-time keying error or a prevailing issue. The supervisor decides if a new keying standard is needed. The record is then sent to another technician and keyed again. **With this methodology, each field is blind-keyed three times.**

In Kofile’s quality control procedures (QC), managers and supervisors internally research and answer questions about any problematic process. If the Blanco County Clerk’s Office is required to provide input, Kofile will contact the County Clerk for a clarification and/or decision. Client involvement demonstrates our pride in building successful professional relationships with our clients.

DATA ENTRY FIELDS

For this project, Kofile has identified the following required fields. Any amendments will be communicated to the County Clerk with an exception list for the County to match and scan the amendment and the record themselves.

REAL PROPERTY RECORDS (KOFILE DATA ENTRY FIELDS):

- | | |
|----------------------------------|---------------------------|
| ◇ Volume/Page Reference Number | ◇ Style |
| ◇ Instrument Number (if present) | ◇ Instrument Date |
| ◇ First Three Grantor(s) | ◇ File Date & Time |
| ◇ First Three Grantee(s) | ◇ All Mailing/Return Info |

REAL PROPERTY RECORDS (COUNTY CLERK’S OFFICE DATA ENTRY FIELDS):

- ◇ Subdivision & Lot/Block/Unit/Section/Tract
- ◇ Brief Property Description, Comments, or Additional Required Info.

PROBATE RECORDS (KOFILE DATA ENTRY FIELDS):

- | | |
|-----------------|-------------------|
| ◇ Volume & Page | ◇ Instrument Type |
|-----------------|-------------------|

Exceptions are expected. Kofile will establish rules for these abnormalities once the project commences.

PROJECT OVERVIEW

This project is presented via Kofile's **TXMAS Contract No. TXMAS-13-36010**. Upon Blanco County's membership with TXMAS cooperative purchasing, please reference Kofile's contract number on the County's purchase order. Please see the information below regarding TXMAS membership.

BLANCO COUNTY CLERK PROJECT OVERVIEW					
RECORD SERIES	VOLUMES	VOLUME COUNT	APPROX. IMAGE COUNT	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	138-146	9 vols.	8,918	IM/ID	\$28,626.78
Probate Minutes	A-L	12 vols.	5,672	IM/ID	\$4,424.16
	M-Z, AA-ZZ, & A-AA-B-BB	42 vols.	38,604	IM/ID	\$18,143.88
PROJECT TOTAL					\$51,194.82

COUNTY ACCEPTANCE

- ▶ Without a signed Agreement, prices are good for 90 days. Upon approval, pricing remains firm for the contract term.
- ▶ Pricing is based on a Good Faith Estimate of page and document counts. Billing will occur on actual counts based upon agreed upon unit pricing; not to exceed the P.O. with written authorization from the County.
- ▶ Please note that any NetData import fees are not included with this proposal.

PURCHASING VEHICLE:

- Open Market Purchase
- TXMAS Contract No. TXMAS-13-36010 — **CONDITIONAL UPON BLANCO COUNTY'S MEMBERSHIP**
- Other: _____

Signature/Title of County Representative

Date

Records receive the following services as identified. Kofile can hold a security copy of all digital images for safekeeping. Kofile does not sell, distribute, or grant unauthorized access to County records.

IM—Archival Imaging (Image Capture, Clean Up, & Zonal Enhancements)

- Capture images at a minimum of 300 dpi at 256 gray levels, ensuring the highest quality for poor contrast and readability. Gray-scale ensures optimum resolution.
- Images accumulate as Group IV bi-tonal images in a standard TIFF or PDF format.
- Kofile's *IMAGE PERFECT* application software uses custom image clean up and enhancements such as deskew, despeckle, character repair, and zonal processing.
- Images are indexed (named) by Book Type, Volume, and Page.
- Effectiveness and minimum legibility is verified through rigorous and systematic quality control. **Each image is certified and sight checked** to ensure there are no missing pages, double feeds, and to account for "A" pages (added to the original).
- The County receives one MASTER COPY in a format suitable to project size and one COPY.

- Format images for import into the County's NetData records management system.

ID—Archival Indexing

- Manually keying of land record fields identified herein. The County receives a pipe-delimited index file. Indexes are formatted to import into the County's NetData records management system.

PURCHASING VIA TXMAS

Membership is easy—Blanco County submits the required form (accessible via the link below) and a Board (Commissioners' Court) approved resolution. Complete applications are processed within five working days of receipt. For questions about completing the application, please contact a TXMAS CO-OP representative at (512) 463-3368.

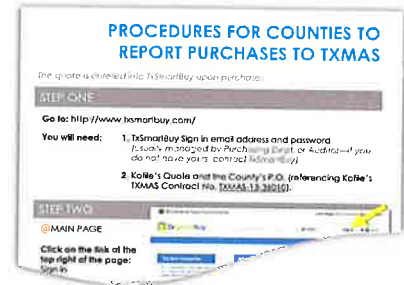
http://www.window.state.tx.us/procurement/prog/coop/coop_join.html

Membership Eligibility

Texas Local Government Code, Title 8, Subtitle C, Chapter 271, Subchapter D & Section 2155.202 & 2175.001(1) of the Texas Government Code, Title 10, Subtitle D, provide the legal authority for the following to participate in the State CO-OP:
 ⇒ Local governments (municipalities, counties, school districts, etc.)

Due to the Texas Comptroller of Public Accounts' (CPA) regulations, upon Blanco County purchase of this TXMAS project, the order must be reported online through the TxSmartBuy System website at <www.txsmartbuy.com/>.

Kofile has prepared instructions to assist in the reporting process. Please review the attached instructions (excerpted left).



TXMAS line items are calculated on average costs and are not indicative of the cost of any one item. Itemized pricing is detailed following. TXMAS Billing lines items include:

TXMAS BILLING LINE ITEMS		
PART NO.	NIGP	DESCRIPTION
PRV004	96272	Paper Conservation
IMG001	92030	Archival Imaging Unbound Positive-Typescript Record
IMG002	92030	Archival Imaging Unbound Positive-Manuscript Record
IND003	92021	Archival Indexing of Land Record-Typescript

PROJECT INVENTORY & ITEMIZED PRICING

The following includes the project inventory and itemized pricing. Volumes in which the shortest sheet edge is >12" are considered oversized and incur additional charges.

KEY (Sheet) Format
 T Typscript (typed) CF CopyFlow
 DS Double-Sided

PROJECT INVENTORY & ITEMIZED PRICING								
RECORDS SERIES TITLE	VOLUME	DATE	QTY.	PAGE COUNT	FORMAT	NOTES	LEVEL OF SERVICE	PRICE QUOTE
Probate Minutes	A	1877	1 vol.	188	T	Transcribed- page notes each doc.	IM/ID	\$146.64
Probate Minutes	B		1 vol.	172	T	Transcribed- page notes each doc.	IM/ID	\$134.16
Probate Minutes	C		1 vol.	324	T	Transcribed- page notes each doc.	IM/ID	\$252.72
Probate Minutes	D		1 vol.	302	T	Transcribed- page notes each doc.	IM/ID	\$235.56
Probate Minutes	E		1 vol.	226	T	Transcribed- page notes each doc.	IM/ID	\$176.28
Probate Minutes	F		1 vol.	624	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$486.72
Probate Minutes	G		1 vol.	634	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$494.52
Probate Minutes	H		1 vol.	640	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$499.20
Probate Minutes	I		1 vol.	636	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$496.08
Probate Minutes	J		1 vol.	639	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$498.42
Probate Minutes	K		1 vol.	645	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$503.10
Probate Minutes	L	1950	1 vol.	642	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$500.76
Probate Minutes	M		1	642	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$301.74
Probate Minutes	N		1 vol.	639	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$300.33
Probate Minutes	O		1 vol.	650	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$305.50
Probate Minutes	P		1 vol.	648	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$304.56
Probate Minutes	Q		1 vol.	270	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$126.90
Probate Minutes	R	1966	1 vol.	932	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$438.04
Probate Minutes	S		1 vol.	946	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$444.62
Probate Minutes	T		1 vol.	963	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$452.61
Probate Minutes	U		1 vol.	946	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$444.62
Probate Minutes	V		1 vol.	946	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$444.62
Probate Minutes	W		1 vol.	999	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$469.53
Probate Minutes	X		1 vol.	959	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$450.73
Probate Minutes	Y		1 vol.	953	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$447.91
Probate Minutes	Z		1 vol.	958	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$450.26
Probate Minutes	AA		1 vol.	987	CF/DS	Copied from T. Vol. & Pg. concurrent.	IM/ID	\$463.89

PROJECT INVENTORY & ITEMIZED PRICING

RECORDS SERIES TITLE	VOLUME	DATE	QTY.	PAGE COUNT	FORMAT	NOTES	LEVEL OF SERVICE	PRICE QUOTE
Probate Minutes	BB		1 vol.	993	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$466.71
Probate Minutes	CC		1 vol.	988	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$464.36
Probate Minutes	DD		1 vol.	986	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$463.42
Probate Minutes	EE		1 vol.	1100	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$517.00
Probate Minutes	FF		1 vol.	1032	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$485.04
Probate Minutes	GG		1 vol.	1003	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$471.41
Probate Minutes	HH		1 vol.	950	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$446.50
Probate Minutes	II		1 vol.	975	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$458.25
Probate Minutes	JJ		1 vol.	1010	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$474.70
Probate Minutes	KK		1 vol.	1138	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$534.86
Probate Minutes	LL		1 vol.	1086	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$510.42
Probate Minutes	MM		1 vol.	986	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$463.42
Probate Minutes	NN		1 vol.	1071	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$503.37
Probate Minutes	OO		1 vol.	906	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$425.82
Probate Minutes	PP		1 vol.	933	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$438.51
Probate Minutes	QQ		1 vol.	940	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$441.80
Probate Minutes	RR		1 vol.	919	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$431.93
Probate Minutes	SS		1 vol.	928	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$436.16
Probate Minutes	TT		1 vol.	1013	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$476.11
Probate Minutes	UU		1 vol.	990	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$465.30
Probate Minutes	VV		1 vol.	1011	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$475.17
Probate Minutes	WW		1 vol.	998	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$469.06
Probate Minutes	XX		1 vol.	989	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$464.83
Probate Minutes	YY		1 vol.	994	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$467.18
Probate Minutes	ZZ		1 vol.	995	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$467.65
Probate Minutes	A-AA		1 vol.	998	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$469.06
Probate Minutes	B-BB		1 vol.	234	CF	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$109.98
Deed Record	138		1 vol.	1,038	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,331.98
Deed Record	139		1 vol.	1,069	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,431.49
Deed Record	140		1 vol.	1,042	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,344.82
Deed Record	141		1 vol.	1,070	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,434.70
Deed Record	142		1 vol.	1,052	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,376.92
Deed Record	143		1 vol.	1,054	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,383.34
Deed Record	144		1 vol.	1,051	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,373.71

PROJECT INVENTORY & ITEMIZED PRICING

RECORDS SERIES TITLE	VOLUME	DATE	QTY.	PAGE COUNT	FORMAT	NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	145		1 vol.	984	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$3,158.64
Deed Record	146		1 vol.	558	CF/DS	<i>Copied from T. Vol. & Pg. concurrent.</i>	IM/ID	\$1,791.18

Please let us know if you have any questions. We look forward to serving Blanco County again and working together for the preservation of its public and historical assets.

Sincerely,

Catherine 'Cathy' Drolet

Catherine 'Cathy' Drolet
Account Manager
catherine.drolet@kofile.us

cec

PROCEDURES FOR COUNTIES TO REPORT PURCHASES TO TXMAS

The quote is entered into TxSmartBuy upon purchase.

STEP ONE

Go to: <http://www.txsmartbuy.com/>

- You will need:**
1. TxSmartBuy Sign in email address and password
(usually managed by Purchasing Dept. or Auditor—if you do not have yours, contact TxSmartBuy)
 2. Kofile's Quote and the County's P.O. (referencing Kofile's TXMAS Contract No. TXMAS-13-36010).

STEP TWO

@MAIN PAGE

Click on the link at the top right of the page:
Sign in

Sign into the system

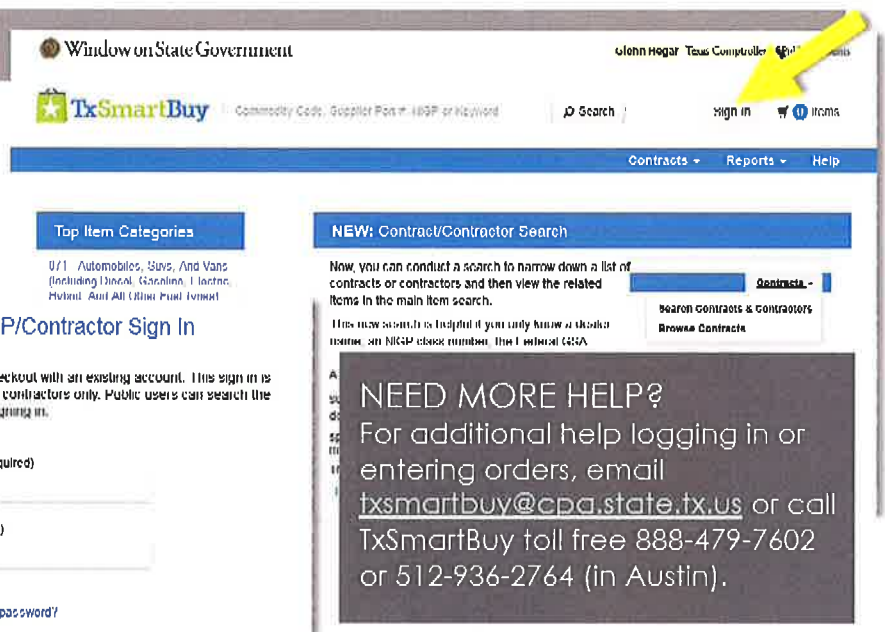
Agency/CO-OP/Contractor Sign In

Sign in below to checkout with an existing account. This sign in is for purchasers and contractors only. Public users can search the webstore without signing in.

Email Address (required)

Password (required)

| [I forgot password?](#)



NEED MORE HELP?
For additional help logging in or entering orders, email txsmartbuy@cpa.state.tx.us or call TxSmartBuy toll free 888-479-7602 or 512-936-2764 (in Austin).

STEP THREE

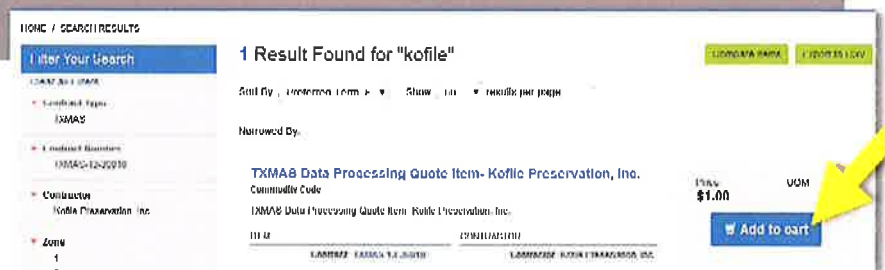
Use the Search Bar at the top left of the page to enter: Kofile



STEP FOUR

@SEARCH RESULTS

Click the blue button:
Add to cart



KOFILE TECHNOLOGIES

STEP FIVE

@ADD ITEM TO CART

Add Item to Cart CLOSE x

Item Information		Shipping Details	
Quantity	1305.89	Delivery date:	6/25/2014
	Community Guide, UNIT Price: \$1.00 PER EACH Description: TIMAS Data Processing Quote Item, Kofile Presentation, Inc	<input checked="" type="radio"/> Ship to saved address: 987 Major Lane, Abilene	*
		<input type="radio"/> Ad-hoc address	

Additional Charges: TIMAS incidental fee \$0.00 Charges \$0.00 **SUBTOTAL: \$0.00**

Price	Description
\$	This is only used for open market incidental items. NOT THE TOTAL QUOTE

Total: \$1,305.89

Complete the following prompts, *if applicable*:

- Enter total quote **\$ amount** as the **QUANTITY**:
*If quote amount is \$1,305.89, then enter \$1,305.89 as the **item quantity**.*
- If dealers are available, choose dealer from the pull down.
- ~~Enter the amount for non-incidentals fees as the quantity of the \$1 item.~~
(Kofile does not quote any non-incidentals fees).
- Add other charges using the 'Charges tab,' *if necessary*.
- Choose Delivery date. *(Not applicable to Kofile, but required by the system).*
- Choose Shipping Address.

Internal Tracking No.: Use the County-issued Purchase Order No.

Add to Cart.

STEP SIX

@MY CART

Attach Kofile quote:
Attach File to Item
> Choose File

**NEW REQUIREMENT
FOR 2017!**

**Type in the box
'Add Note to Item':**

See attached Quote #...

Type in a detailed statement confirming how the prices were validated against the base contract. **Type one of the three lines below** (see following explanation).

Pick one method to ensure that (1.) Kofile has not proposed any items not on its contract, and (2.) the TXMAS billing line items are equal or less to the contract. *Directly copy and paste the applicable line from this PDF.*

TXMAS now requires that the clients verify that the vendor is quoting items awarded on its contract and that the vendor has not overcharged any unit prices. Verify pricing by one of methods below.

- Pricing validated per GSA Advantage (https://www.gsaadvantage.gov/advantage/contractor/contractor_detail.do?mapName=/catalog/product_detail&oid=1018742300&contractNumber=GS-03F-0169Y&itemNumber=MSP001).

On GSA Advantage, click this icon to view Kofile's GSA Price List (please note that TXMAS pricing includes a 1.015228% fee built on this pricing.



View the Contractor's GSA Catalog to learn more about products & services offered, pricing, terms & conditions, etc.

- Pricing validated per base contract webpage (<http://preservation.kofile.us/txmas>).

On this site, click the link to download a PDF of Kofile's TXMAS Price List.



- Pricing validated per base contract price list document, page(s). *Attach Kofile TXMAS Price List with scanned proposal.*

Proceed to checkout.

My Cart

Start New Cart | Share Cart | Save Cart As...

Item	Shipping Address	Price	Qty	UOM	Subtotal
TXMAS Data Processing Quote Item- Kofile Preservation, Inc.		\$1.00	1	A31	\$1.00

Item Details: TXMAS Data Processing Quote Item- Kofile Preservation, Inc.
Contract: TXMAS 13 36010
Min. Order Quantity: 1

Add Note to Item

Attach File to Item
Upload... No file selected

Order Total: \$